



Excel Academy Rhode Island

Board of Trustees Meeting

Date and Time

Thursday April 25, 2024 at 5:30 PM EDT

Location

Excel Academy Rhode Island
622 Woonasquatucket Ave.
North Providence, RI 02911

Meeting Notice Posted Publicly: 4/23/24

Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance	Discuss	Arthur Kaynor	
B. Call the Meeting to Order	Discuss	Channavy Chhay	1 m
C. Public Comment	Discuss	Arthur Kaynor	
D. Approve Minutes for 3.21.24 Board Meeting	Approve Minutes	Arthur Kaynor	1 m

	Purpose	Presenter	Time
E. Reminder: Annual Ethics Disclosures due 4.26.24	Discuss	Arthur Kaynor	1 m

The RI Ethics Commission will send your annual disclosure forms to you via mail in March, and the forms are due back to the Ethics Commission by the last Friday in April (4.26.24). Please contact Arthur Kaynor if you have not received your disclosure paperwork yet or have questions about completing this requirement. Thank you!

F. Vote to approve update to Finance Committee responsibilities	Vote	Arthur Kaynor	2 m
Vote to approve update to Finance Committee responsibilities to include annual approval of 990 tax return.			

Notes:

- As a 501(c)3 non-profit, XLRI has to file a 990 tax return each year with the IRS, which is due by 5/15/24.
- This 990 tax return has been reviewed by our Director of Accounting, our Chief Financial Officer, and our auditors.
- While the format is different, the 990 contains financial and compliance information similar to what was already reviewed and approved by the Board as part of the annual audit earlier this school year.
- At the 4/25/24 Board of meeting, we recommend a vote by the Board to delegate to the Finance Committee to approve the 990 tax return each year. Given that this is the first time the XLRI Board is approving a 990, we also sent it to the full Board in advance, in order to give everyone a chance to review first and ask questions.

G. Vote to approve update to Building Committee membership	Vote	Arthur Kaynor	1 m
Vote to approve update to Building Committee membership to remove J. Martin.			

II. Academic Oversight

N/A - No discussion or voting topics for this meeting

III. Finance

N/A - No discussion or voting topics for this meeting

IV. Governance

	Purpose	Presenter	Time
N/A - No discussion or voting topics for this meeting			
V. Real Estate			5:36 PM
A. Executive Session (closed to the public)	Vote	Channavy Chhay	45 m
Vote to enter Executive Session pursuant to R.I. Gen. Laws, § 42-46-(a)(5) concerning discussions and a potential vote related to the lease of real property for public purposes wherein advanced public information would be detrimental to the interest of the public			
<ul style="list-style-type: none"> • Executive Session Pursuant to R.I. Gen. Laws, § 42-46-(a)(5) concerning discussions and a potential vote related to the lease of real property for public purposes wherein advanced public information would be detrimental to the interest of the public • Report on Actions Taken During Executive Session • Vote to seal Executive Session Meeting Minutes 			
VI. Other Business			6:21 PM
A. Preview May-June Board Meeting Schedule	Discuss	Arthur Kaynor	5 m
Discuss:			
<ul style="list-style-type: none"> • Academic Oversight Committee / School Improvement Team meetings <ul style="list-style-type: none"> ◦ May 2, 5:30pm - Review draft update to LEA Strategic Plan ◦ June (date TBD) - Approve update to LEA Strategic Plan • Proposed special meeting in May • Rescheduling of June 6 Board Meeting <ul style="list-style-type: none"> ◦ Propose moving to June 13, 5:30-7pm • Annual check-in meetings with each Trustee 			
VII. Closing Items			6:26 PM
A. Adjourn Meeting	Vote	Channavy Chhay	1 m

The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at 781.526.6927 at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School's website, Excel's principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of

the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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