



Excel Academy Massachusetts

Board of Trustees Meeting

Date and Time

Friday December 12, 2025 at 8:30 AM EST

Location

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Meeting ID: 281 031 155 303 5

Passcode: Nb9bQ9dB

Meeting Notice Posted Publicly on 12/9/25.

Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
A. Record Attendance	Discuss	Arthur Kaynor	
B. Call the Meeting to Order	Discuss	Caitlin Brumme	1 m
C. Public Comment	Discuss	Arthur Kaynor	1 m

	Purpose	Presenter	Time
D. Approve Prior Meeting Minutes	Approve Minutes	Arthur Kaynor	1 m

Approve minutes for Board of Trustees Meeting on November 7, 2025

II. Academic Oversight 8:33 AM

A. Approve Updated Competency Determination Policies & Guidelines	Vote	Academic Oversight Committee & Network Academic Team	10 m
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Vote to approve enclosed, updated Competency Determination policies and guidelines, per the recommendation of the Academic Oversight Committee

B. Approve Interim HOS Hiring & Confirm Board Rep. in Hiring Process	Vote	Stephanie Patton	10 m
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- Vote to approve James Seter III as the interim Head of School of the Excel Academy Chelsea campus.
- Vote to accept David Sachs as the Board's representative in the hiring process for a permanent Head of School for the Excel Academy Chelsea campus.

C. State of the School Update and Report from Academic Oversight Committee & NAT	Discuss	Academic Oversight Committee & Network Academic Team	20 m
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Reference links:

- Quarterly Board Academic Data Dashboard ([linked here](#))

III. Finance

N/A - No discussion or voting topics at this meeting

IV. Board Engagement 9:13 AM

A. Upcoming Events	Discuss	Owen Stearns & Arthur Kaynor	5 m
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Campus Visit Schedule

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • 10/28 (RI) and 10/22 (MA) • 11/17 (MA) • 1/26 (RI) and 1/28 (MA) - with Rep. Tyler • 2/9 (RI) and 2/10 (MA) • 3/18 (RI) and 3/20 (MA) 			

Other Events

- 9/9/25 - MCPSA Board Training on Advocacy in MA
- 9/16/25 - RIEC Voter Registration Campaign Kick-Off, 5-7pm at Roger Williams Park Casino in Providence
- 9/30/25 - Joint Committee on Education Hearing on various bills in MA
- 10/25/25 - 2nd Annual Family Community Resource Fair, 12:00 PM-3:00 PM at Excel Academy Charter High School
- 11/12/25 - MA Legislative Hearing on various bills

B. Advocacy Update	Discuss	Owen Stearns	5 m
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V. Governance 9:23 AM

A. Governance & Nominating Committee Updates	Discuss	Maher Colaylat & Arthur Kaynor	5 m
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- Update on Board recruitment
- Update on mid-cycle site visit follow-ups

B. Vote to Approve CEO/CMO Evaluation	Vote	Caitlin Brumme	10 m
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- Vote to approve enclosed SY24-25 CEO & CMO Evaluation, with any necessary edits or corrections.

VI. Other Business

N/A - No voting or discussion topics for this meeting

VII. Closing Items 9:38 AM

A. Adjourn Meeting	Vote	Caitlin Brumme	1 m
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The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at akaynor@excelacademy.org at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School's website, Excel's principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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