



## Excel Academy Rhode Island

### Board of Trustees Meeting

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#### Date and Time

Tuesday September 9, 2025 at 5:30 PM EDT

#### Location

Center for Southeast Asians  
270 Elmwood Ave.  
Providence, RI 02907

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Meeting notice posted publicly by 9/5/25.

**Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.**

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance	Discuss	Arthur Kaynor	
<b>B.</b> Call the Meeting to Order	Discuss	Brett Smiley	1 m
<b>C.</b> Public Comment	Discuss	Arthur Kaynor	1 m
<b>D.</b> Approve Prior Meeting Minutes	Approve Minutes	Arthur Kaynor	1 m

	Purpose	Presenter	Time
Approve minutes for Board of Trustees Meeting on June 5, 2025			
<b>II. Academic Oversight</b>			<b>5:33 PM</b>
<b>A.</b> State of the School Update	Discuss	Owen Stearns	10 m
<b>III. Real Estate</b>			<b>5:43 PM</b>
<b>A.</b> Real Estate Search Updates & Votes	Vote	Owen Stearns, Chris Reed, Arthur Kaynor	20 m
	<ul style="list-style-type: none"> <li>• Updates on real estate search</li> <li>• Vote to approve real estate resolutions</li> <li>• Update on School Building Authority (SBA) Application</li> </ul>		
<b>IV. Governance</b>			<b>6:03 PM</b>
<b>A.</b> Authorize Treasurer to submit annual report filing	Vote	Arthur Kaynor	1 m
	<p>Authorize the Treasurer to submit the following annual report filling on behalf of the organization reflecting its current information and membership:</p> <ul style="list-style-type: none"> <li>• Rhode Island Secretary of State between February 1, 2026 and May 1, 2026</li> </ul>		
<b>B.</b> Confirm SY25-26 Committee Assignments	FYI	Arthur Kaynor	
	<p>N/A - Committee assignments were approved in June and there are no new updates. The committee overview is enclosed for reference.</p>		
<b>C.</b> Approve Updates to FY26 (SY25-26) Board Calendar	Vote	Arthur Kaynor	5 m
<b>D.</b> Approve Updated Financial Policies & Procedures	Vote	Arthur Kaynor	5 m
	<ul style="list-style-type: none"> <li>• Vote to approve updated fiscal policies, retroactively to July 1, 2025.</li> <li>• Please see enclosed executive summary and updated policy documents.</li> </ul>		
<b>E.</b> Title IX Policy Approval and Training	Vote	Arthur Kaynor	15 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Vote to ratify updates to the Excel Academy Title IX policy for the SY25-26 school year</li> <li>• Receive training on the Title IX policy and the role of the Board of Trustees</li> </ul>			

Summary of Updates:

- Reverted to pre-SY24-25 policy, aligned to current federal guidance
- Retained SY24-25 improvements that are consistent with current federal guidance

<b>F.</b>	Ratify SY25-26 Student & Family Handbook, SY25-26 Employee Handbook, and other policy and manual updates (enclosed/linked)	Vote	Arthur Kaynor	10 m
	All documents are available <a href="#">here</a> .			

**V. Finance 6:39 PM**

<b>A.</b>	FYI - Reminder about FY25 Annual Audit	FYI	Arthur Kaynor	1 m
	Excel MA & Friends of Excel Audit Review & Approval Meeting			
	<ul style="list-style-type: none"> <li>• Mon., Oct. 27 via Teams, 8:30-10am</li> <li>• Excel RI FC optionally attending for informational and collaborative purposes</li> </ul>			

Excel RI Audit Review & Approval Meeting

- Thurs., Dec. 4 at CSEA, 5:30-7pm
- Excel MA & Friends FC optionally attending for informational and collaborative purposes

**VI. Board Engagement 6:40 PM**

<b>A.</b>	Upcoming Events	Discuss	Arthur Kaynor	1 m
	<b>Campus Visit Schedule</b>			

- 10/21 (RI) and 10/22 (MA)
- 11/14 (RI) and 11/17 (MA)
- 1/26 (RI) and 1/28 (MA)

- 2/9 (RI) and 2/10 (MA)
- 3/18 (RI) and 3/20 (MA)

**Other Events**

- RIEC Voter Registration Event on Sept. 16th, 5-7pm at Roger Williams Park

**VII. Other Business**

N/A - No discussion or voting items at this meeting.

**VIII. Closing Items**

**6:41 PM**

<b>A.</b> Adjourn Meeting	Vote	Brett Smiley	1 m
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The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at [akaynor@excelacademy.org](mailto:akaynor@excelacademy.org) at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School’s website, Excel’s principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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