



## Excel Academy Massachusetts

### Board of Trustees - Governance & Nominating Committee Meeting

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#### Date and Time

Friday August 15, 2025 at 10:30 AM EDT

#### Location

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Meeting ID: 295 637 779 269 9

Passcode: HL6XY6JR

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Meeting Notice posted publicly by 8/13/25.

**Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees or its subcommittees.**

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:30 AM</b>
<b>A.</b> Record Attendance	Discuss	Arthur Kaynor	
<b>B.</b> Call the Meeting to Order	Discuss	Maher Colaylat	1 m
<b>C.</b> Public Comment	Discuss	Arthur Kaynor	

	Purpose	Presenter	Time
<b>D.</b> Approve Prior Meeting Minutes	Approve Minutes	Arthur Kaynor	1 m
Approve minutes for Board of Trustees: Governance & Nominating Committee Meeting on December 13, 2024			

**II. Governance & Nominating** **10:32 AM**

<b>A.</b> Update on DESE Site Visit & Discussion of Evaluation Process Improvements	Discuss	Arthur Kaynor	20 m
Update on DESE Site Visit			
<ul style="list-style-type: none"> <li>• Site visit report</li> <li>• Follow-up meetings with DESE</li> <li>• Board action plan, including improvements evaluation processes (Head of School, CMO, and CEO)</li> </ul>			
<b>B.</b> Vote to recommend approval of CEO/CMO and Head of School Evaluations	Vote	Caitlin Brumme	5 m
<ul style="list-style-type: none"> <li>• Vote to recommend Board approval retroactively of the SY23-24 CEO/CMO Evaluation and SY23-24 and SY24-25 Head of School Evaluations</li> </ul>			
<b>C.</b> Update on SY25-26 Board Goals and SY23-25 Strategic Plan	Discuss	Arthur Kaynor	10 m
<ul style="list-style-type: none"> <li>• Governance refresher for Board: charter, CMO agreement, role of the Board &amp; Committees</li> <li>• Prepare draft SY25-26 Board Goals to present to the Board</li> <li>• Update Board Strategic Plan to run through current charter term</li> </ul>			
<b>D.</b> Board Recruitment Next Steps	Discuss	Owen Stearns	20 m
<ul style="list-style-type: none"> <li>• Review summary of Board recruitment needs</li> <li>• Debrief Board 1:1 check-ins</li> </ul>			
<b>E.</b> Update re: Implementation of Board Skills Survey and New Board Self-Evaluation	Discuss	Maher Colaylat & Arthur Kaynor	5 m

Purpose	Presenter	Time
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**III. Other Business**

N/A - No discussion or voting topics.

**IV. Closing Items**

**11:32 AM**

<b>A.</b> Adjourn Meeting	Vote	Maher Colaylat	1 m
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The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at [akaynor@excelacademy.org](mailto:akaynor@excelacademy.org) at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School’s website, Excel’s principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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