**MINUTES**

**Excel Academy Charter Schools Board Meeting**

**Friday, April 3rd, 2020 – 9:30am**

**Conference Call**

**Board Members Attending by Phone:** Ben Howe (Chair), Tom Ellis (Treasurer),

Robert Lytle, Pamela Klein, Matt Ottmer, Steve Mugford

**Staff Attending:** Owen Stearns (CEO), Lana Ewing (Chief Academic Officer), Diane Cohen

(Director of Marketing and Communications), Andrew Solomon (Chief Finance Officer), Jocelyn Foulke (Managing Director of Operations), Sarah Stuntz (Assistant Head of School, Excel Academy High School)

Ben Howe, Board Chair, called the meeting to order at 9:30am and presided over the meeting. Diane Cohen kept the minutes of the meeting.

**1. CEO UPDATE**

Owen opened the meeting and presented updates on the timing of the closure and resource distribution since the Coronavirus outbreak. He shared how we are collaborating with charter leaders across the state. Excel staff members reviewed progress in their areas of focus: Operations and Academic Support.

**2. Operations Update**

Jocelyn provided an update on distribution of Chromebooks to families and an enrollment update. She shared with the Board that we are currently serving about 1,000 meals a week to families.

**3. Remote Learning Update**

Lana and Sarah provided an update on remote learning during the closure. Excel is working to provide a review of curriculum, as well as moving forward with new learning for students while they are at home. Advisors are checking in weekly with students. We are tracking student engagement. The team is beginning to plan for the possibility of increased summer school needs.

Ben motioned to adjourn the meeting at 10:30am, seconded by Tom and the meeting was

adjourned.

List of Documents Presented at the Meeting:

1. N/A

Respectfully Submitted,

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Ben Howe, Chair